



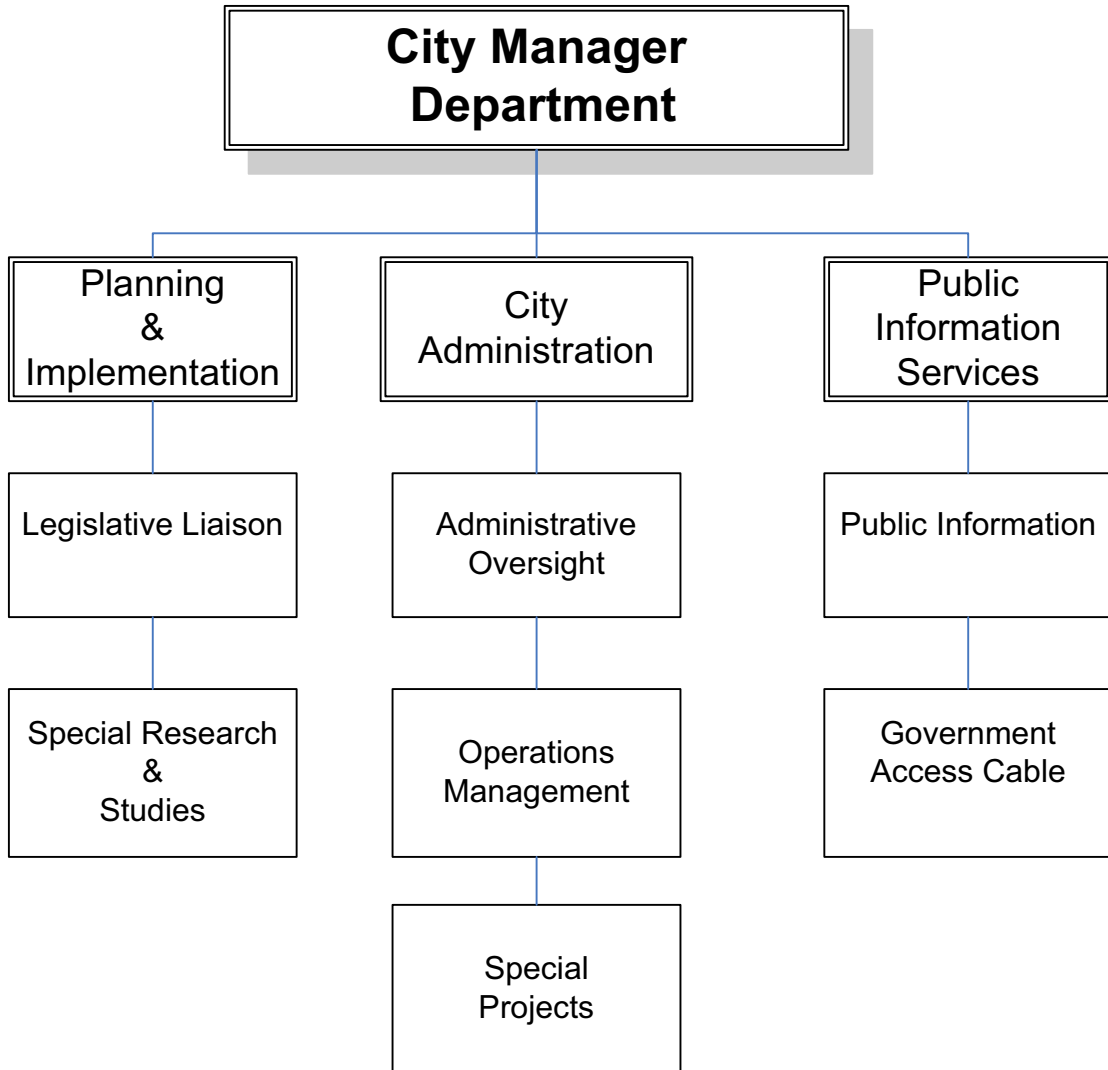
City of Whittier

City Manager

- *Administration*
- *Public Information Services*
- *Non-Departmental*
- *Chamber of Commerce*
- *Employee Special Events*
- *Capital Outlay – General*
- *Capital Outlay – Police Facility*

City Manager

Organization Chart



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City of Whittier

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City Manager - Administration

OVERVIEW

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. The City Manager provides for the overall planning and control of City programs, in accordance with City Council policies, the Municipal Code and provisions of the City Charter.

The City Manager implements the policies and directives of the City Council and supervises and coordinates the activities of the various City departments. These responsibilities include identification of problems and key areas of concern and formulating appropriate response or action, make policy recommendations to the City Council and encourage responsible public participation in the governmental process. In addition, the City Manager is responsible for the provision of administrative services to the City Council, representing the City in legislative actions, public information and labor negotiations. The City Manager is the administrative head of City staff and in that capacity performs the function of supervision to ensure the implementation of programs approved by the City Council. The City Manager is responsible for directing the day-to-day operation of the City, as well as performing duties and responsibilities in the areas of public relations, legislative administration and fiscal matters. The City Manager cooperates with other government entities in the pursuit of common goals.

KEY GOALS

- Enforce all laws and ordinances as prescribed in the City Charter and the Municipal Code
- Promote the efficient administration of all City departments
- Formulate and submit recommended actions concerning policy issues to City Council
- Improve service delivery to residents in a cost-effective manner
- Ensure that the City's interests are effectively represented in decisions made by other governmental agencies



City of Whittier

City Manager - Administration (100-12-121-000)

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 594,290	\$ 608,577	\$ 647,460	\$ 650,421	\$ 657,255
Maintenance and Operations	23,421	21,978	35,172	22,676	27,034
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>617,711</u>	<u>630,555</u>	<u>682,632</u>	<u>673,097</u>	<u>684,289</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 617,711</u>	<u>\$ 630,555</u>	<u>\$ 682,632</u>	<u>\$ 673,097</u>	<u>\$ 684,289</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	617,711	630,555	682,632	673,097	684,289
Total Expenditures and Transfers-Out	<u>\$ 617,711</u>	<u>\$ 630,555</u>	<u>\$ 682,632</u>	<u>\$ 673,097</u>	<u>\$ 684,289</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 478,422	\$ 510,206	\$ 539,474	\$ 546,205	\$ 544,056
Employee Benefits	115,868	98,371	107,986	104,216	113,199
Total Employee Services	<u>594,290</u>	<u>608,577</u>	<u>647,460</u>	<u>650,421</u>	<u>657,255</u>
Dues, Memberships, License and Publications	1,291	1,086	3,789	1,185	1,305
Rentals	13	0	400	0	0
Taxes and Assessments	0	31	0	0	0
Insurance	3,454	4,403	4,595	4,595	5,440
Professional Services	1,445	1,063	6,179	0	0
Utilities	1,490	1,528	2,000	1,239	2,000
Miscellaneous Services	0	0	350	65	350
Repairs and Maintenance	0	17	700	0	700
Materials and Supplies	1,992	2,448	1,800	1,800	1,800
City Charges	0	0	0	0	0
Mobile Equipment Rental	8,702	5,840	7,438	7,435	7,518
Other	5,034	5,562	7,921	6,357	7,921
Total Maintenance and Operations	<u>23,421</u>	<u>21,978</u>	<u>35,172</u>	<u>22,676</u>	<u>27,034</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>617,711</u>	<u>630,555</u>	<u>682,632</u>	<u>673,097</u>	<u>684,289</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 617,711</u>	<u>\$ 630,555</u>	<u>\$ 682,632</u>	<u>\$ 673,097</u>	<u>\$ 684,289</u>
Full Time Positions	4.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.5	0.5	0.5	0.5	0.5
Total	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>

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City of Whittier

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Public Information Services

OVERVIEW

The Public Information Services Division is responsible for cable television community programming on the government access channel (Channel 6) and provides oversight for local implementation of the state franchise agreement with Charter Communications and Verizon for cable television and video programming service.

The division produces videos for the City Channel 6 and for internal City use. It provides staff, equipment and supplies for televising City Council, Redevelopment Agency and Planning Commission meetings, as well as televising community events such as political forums and special City events.

The division also monitors video programming customer service standards in the state franchise agreement with Charter Communications and Verizon, responds to complaints and concerns from the public on video programming matters, and performs other administrative duties.

KEY GOALS

- Provide consumer protection through the successful local implementation of the state video service franchise agreement
- Provide the community with adequate information concerning City services and educational programs through a regular schedule of municipal access cable television and video service programming, a community bulletin board and other low or no cost programming produced for municipal broadcast
- Provide the community with quality information/educational programming in addition to the regular City meetings and special event television programming



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City of Whittier

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Public Information Services (100-12-122-000)

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 45,931	\$ 43,170	\$ 62,634	\$ 41,364	\$ 58,294
Maintenance and Operations	4,111	9,460	14,909	2,935	14,914
Capital Outlay	0	0	0	18,751	0
Total Expenditures	50,042	52,630	77,543	63,050	73,208
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 50,042	\$ 52,630	\$ 77,543	\$ 63,050	\$ 73,208
Expenditures and Transfers-Out By Funding Source					
General Fund	50,042	52,630	77,543	63,050	73,208
Total Expenditures and Transfers-Out	\$ 50,042	\$ 52,630	\$ 77,543	\$ 63,050	\$ 73,208
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 30,520	\$ 31,376	\$ 45,206	\$ 29,729	\$ 40,866
Employee Benefits	15,411	11,794	17,428	11,635	17,428
Total Employee Services	45,931	43,170	62,634	41,364	58,294
Dues, Memberships, License and Publications	25	545	300	565	300
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	130	131	112	112	117
Professional Services	410	7,187	7,187	125	7,187
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	400	0	400
Repairs and Maintenance	806	480	4,600	1,005	4,600
Materials and Supplies	2,705	1,117	2,110	1,128	2,110
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	35	0	200	0	200
Total Maintenance and Operations	4,111	9,460	14,909	2,935	14,914
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	50,042	52,630	77,543	44,299	73,208
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	18,751	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	18,751	0
Total Expenditures and Transfers-Out	\$ 50,042	\$ 52,630	\$ 77,543	\$ 63,050	\$ 73,208
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.8	0.8	0.8	0.8	0.8
Total	0.8	0.8	0.8	0.8	0.8

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City of Whittier

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Non-Departmental

OVERVIEW

The City Manager's Non-Departmental cost center includes expenditures throughout the City that cannot be attributed to any individual department. Because such expenditures are not related to individual departments, they are placed in a special account under the City Manager's discretion. The expenditures charged to this cost center are funded with general funds.

The primary expenditures from the Non-Departmental cost center are General Fund contributions to Library, Park, Community Services, Capital Outlay General and Equipment Replacement and loans to the Whittier Redevelopment Agency. Additionally, included in Non-Departmental are appropriations for the cost of health insurance administration, travel expense for activities or meetings beneficial to the City as a whole, convention expense for all cost centers funded with general funds, educational reimbursement for employees and City-wide memberships.

KEY GOALS

- Provide the City Manager with adequate discretionary control over expenditures that benefit the City as a whole
- Facilitate efficient and effective operations by providing the City with access to managerial information concerning local government



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City of Whittier

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Non-Departmental (100-12-999-201)

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 234,451	\$ 194,726	\$ 176,901	\$ 191,574	\$ 176,901
Maintenance and Operations	2,596,553	2,814,930	2,799,984	2,455,177	3,264,099
Capital Outlay	0	47,910	141,825	143,541	0
Total Expenditures	<u>2,831,004</u>	<u>3,057,566</u>	<u>3,118,710</u>	<u>2,790,292</u>	<u>3,441,000</u>
Transfers-Out	1,345,780	2,629,247	11,497,578	11,497,575	11,995,034
Total Expenditures and Transfers-Out	<u>\$ 4,176,784</u>	<u>\$ 5,686,813</u>	<u>\$ 14,616,288</u>	<u>\$ 14,287,867</u>	<u>\$ 15,436,034</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	4,176,784	5,686,813	14,616,288	14,287,867	15,436,034
Total Expenditures and Transfers-Out	<u>\$ 4,176,784</u>	<u>\$ 5,686,813</u>	<u>\$ 14,616,288</u>	<u>\$ 14,287,867</u>	<u>\$ 15,436,034</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	234,451	194,726	176,901	191,574	176,901
Total Employee Services	<u>234,451</u>	<u>194,726</u>	<u>176,901</u>	<u>191,574</u>	<u>176,901</u>
Dues, Memberships, License and Publications	2,330	27,827	27,880	27,527	27,880
Rentals	0	0	0	0	0
Taxes and Assessments	9	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	31,197	49,055	87,000	49,552	63,900
Utilities	0	0	0	0	0
Miscellaneous Services	6,347	3,442	7,800	1,221	3,000
Repairs and Maintenance	513,603	632,065	632,065	632,065	642,065
Materials and Supplies	4,723	7,897	16,280	9,999	16,280
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	84,031	69,394	128,959	64,635	120,974
Total Maintenance and Operations	<u>642,240</u>	<u>789,680</u>	<u>899,984</u>	<u>784,999</u>	<u>874,099</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	<u>238,276</u>	<u>2,356,276</u>	<u>6,288,275</u>	<u>6,288,275</u>	<u>1,813,100</u>
Total Operating Expenditures/Transfers	<u>1,114,967</u>	<u>3,340,682</u>	<u>7,365,160</u>	<u>7,264,848</u>	<u>2,864,100</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	1,954,313	2,025,250	1,900,000	1,670,178	2,390,000
Capital Outlay	0	47,910	141,825	143,541	0
Transfers-Out	<u>1,107,504</u>	<u>272,971</u>	<u>5,209,303</u>	<u>5,209,300</u>	<u>10,181,934</u>
Total Non-Operating Expenditures/Transfers	<u>3,061,817</u>	<u>2,346,131</u>	<u>7,251,128</u>	<u>7,023,019</u>	<u>12,571,934</u>
Total Expenditures and Transfers-Out	<u>\$ 4,176,784</u>	<u>\$ 5,686,813</u>	<u>\$ 14,616,288</u>	<u>\$ 14,287,867</u>	<u>\$ 15,436,034</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Chamber of Commerce

OVERVIEW

The City of Whittier and the Whittier Area Chamber of Commerce perform as partners in the promotion of the City's business climate. As a result, the City of Whittier annually contributes a fixed amount of funds through a contractual agreement to assist in the cost of operations for the Whittier Area Chamber of Commerce. The Chamber has the special knowledge, experience, facilities and personnel to effectively carry out a comprehensive program of advertising, publicity and promotional programs for the City of Whittier.

Services performed by the Whittier Area Chamber of Commerce which benefit the City, include providing information, data and statistics to the public or organizations making inquiries concerning growth and development of the City; assisting in representing the interest of the City in county, state and national affairs; providing publicity for the community through the media of newspapers, both local and metropolitan, radio, television and through public appearances; and promoting locations within the City limits for new commercial and industrial developments.

KEY GOALS

- Provide a vehicle to attract and retain business
- Promote better relations between the local governmental units and the private sector
- Market the City's business and development climate



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City of Whittier

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Chamber of Commerce (100-12-999-202)

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	41,350	45,000	46,400	46,400	46,400
Capital Outlay	0	0	0	0	0
Total Expenditures	41,350	45,000	46,400	46,400	46,400
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 41,350	\$ 45,000	\$ 46,400	\$ 46,400	\$ 46,400
Expenditures and Transfers-Out By Funding Source					
General Fund	41,350	45,000	\$ 46,400	46,400	46,400
Total Expenditures and Transfers-Out	\$ 41,350	\$ 45,000	\$ 46,400	\$ 46,400	\$ 46,400
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	41,350	45,000	46,400	46,400	46,400
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	41,350	45,000	46,400	46,400	46,400
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	41,350	45,000	46,400	46,400	46,400
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 41,350	\$ 45,000	\$ 46,400	\$ 46,400	\$ 46,400
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Employee Special Events

OVERVIEW

Each year, the City sponsors a Holiday Breakfast held during the December Holiday Season in recognition of the contributions made by all City employees. During this Employee Holiday Breakfast, the Mayor recognizes and presents service awards to those individuals that have been employed with the City for an extended period of time. This special event provides employees with the opportunity to become better acquainted with new employees, reinforces existing relationships with co-workers and encourages and develops teamwork through participation in the planning committee for the special event.

KEY GOALS

- Provide an opportunity for City officials to recognize the contribution made by City employees
- Improve morale among City employees by sponsoring an event that allow for employees from different departments to meet with each other
- Acknowledge employees for their service and continued commitment to the City



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City of Whittier

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Employee Special Events (100-12-999-203)

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	12,525	16,047	13,300	14,484	8,000
Capital Outlay	0	0	0	0	0
Total Expenditures	12,525	16,047	13,300	14,484	8,000
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 12,525	\$ 16,047	\$ 13,300	\$ 14,484	\$ 8,000
Expenditures and Transfers-Out By Funding Source					
General Fund	12,525	16,047	13,300	14,484	8,000
Total Expenditures and Transfers-Out	\$ 12,525	\$ 16,047	\$ 13,300	\$ 14,484	\$ 8,000
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	12,525	16,047	13,300	14,484	8,000
Total Maintenance and Operations	12,525	16,047	13,300	14,484	8,000
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	12,525	16,047	13,300	14,484	8,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 12,525	\$ 16,047	\$ 13,300	\$ 14,484	\$ 8,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Capital Outlay - General

OVERVIEW

This fund was established to give a more comprehensive view of the capital outlay to be undertaken by the City. Summarized in this cost center are capital projects and/or equipment purchases with a cost over \$20,000 that are funded with general funds. Capital outlay or improvements costing less than \$20,000 are budgeted in their respective cost centers.

Projects are recommended in accordance with the Five-Year Capital Improvement Plan, which was designed to schedule public investment in facilities and properties, such as streets, storm drains, City Yard, buildings and utilities. The Five-Year Capital Improvement Summary provides an overview of all capital projects and serves as a proposed schedule for future projects. Projects not completed within the fiscal year may be carried over to the next year. For each (non-carryover) project, the first line on the summary schedule presents the total budget for the current fiscal year (if funded) and the next four fiscal years. The second line represents the estimated time frame, and the amount, for the actual expenditure of funds. The amount is reflected as a credit in the column that corresponds to the fiscal year in which the expenditure will take place. The total cost for each project is listed on the last column under the heading "Total Amount Funded".

Essentially, the 5-year summary serves as a base for the planning of future capital improvements. Additionally, it is a valuable tool for ensuring optimal and timely use of special revenues and provides a summary of total funding requirements to ensure that no potential funding source is overlooked.

KEY GOALS

- Provide for the maintenance of the City's infrastructure system
- Provide for the addition, replacement and/or refurbishment of City buildings, major facilities, and infrastructure
- Provide for the addition or replacement of major City equipment

City of Whittier

Capital Outlay - General (635)

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	11,468	11,234	11,300	7,483	8,400
Capital Outlay	349,670	315,458	1,412,325	1,008,213	37,000
Total Expenditures	<u>361,138</u>	<u>326,692</u>	<u>1,423,625</u>	<u>1,015,696</u>	<u>45,400</u>
Transfers-Out	0	80,000	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 361,138</u>	<u>\$ 406,692</u>	<u>\$ 1,423,625</u>	<u>\$ 1,015,696</u>	<u>\$ 45,400</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	361,138	406,692	1,423,625	1,015,696	45,400
Total Expenditures and Transfers-Out	<u>\$ 361,138</u>	<u>\$ 406,692</u>	<u>\$ 1,423,625</u>	<u>\$ 1,015,696</u>	<u>\$ 45,400</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	11,468	11,234	11,300	7,483	8,400
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>11,468</u>	<u>11,234</u>	<u>11,300</u>	<u>7,483</u>	<u>8,400</u>
Capital Outlay	95,396	78,262	229,844	75,469	25,000
Transfers-Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Expenditures/Transfers	<u>106,864</u>	<u>89,496</u>	<u>241,144</u>	<u>82,952</u>	<u>33,400</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	254,274	237,196	1,182,481	932,744	12,000
Transfers-Out	<u>0</u>	<u>80,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Non-Operating Expenditures/Transfers	<u>254,274</u>	<u>317,196</u>	<u>1,182,481</u>	<u>932,744</u>	<u>12,000</u>
Total Expenditures and Transfers-Out	<u>\$ 361,138</u>	<u>\$ 406,692</u>	<u>\$ 1,423,625</u>	<u>\$ 1,015,696</u>	<u>\$ 45,400</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Capital Outlay –Police Facility

OVERVIEW

The Police Facility project was approved by City Council in March 2007. When completed, the project will provide a state-of-the-art police services facility for the residents and business community of Whittier.

The current Whittier Police station was built in 1955 for 20 officers and their support staff. Today, the 20,000 square feet police station houses 172 employees—93 officers and 79 support personnel. The Department also has 28 volunteers that work at the station in a variety of capacities. An additional 34 officers and their support staff are stationed in a police facility in the City of Santa Fe Springs as part of the policing contract.

For many years, the size and state of the police station has impacted the department’s ability to adequately serve crime victims, maintain operational security, house important evidence and property and keep workgroups that are critical for crime solving working together under one roof.

The new police facility was designed to accommodate current needs and future Department growth. Among many enhancements, the new facility will feature a larger public lobby, individual interview rooms, a community meeting room, expanded jail, and a new crime scene investigation laboratory.

A project budget of \$35 million was approved for the purpose of constructing the new 50,000 square feet facility and adjacent secure parking lot, the redesign of existing employee and library parking, site accessibility, and tenant improvements to the existing police facility for future use.



City of Whittier Police Facility

City of Whittier

Capital Outlay - Police Facility (637)

	2006-07 Actual	2007-08 Actual	2008-09 Budget	2008-09 Estimated	2009-10 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 6,894	\$ 0	\$ 0	\$ 0
Maintenance and Operations	345,307	1,657,268	1,608,851	1,608,851	0
Capital Outlay	0	6,064	9,793,115	9,793,115	11,675,000
Total Expenditures	<u>345,307</u>	<u>1,670,226</u>	<u>11,401,966</u>	<u>11,401,966</u>	<u>11,675,000</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 345,307</u>	<u>\$ 1,670,226</u>	<u>\$ 11,401,966</u>	<u>\$ 11,401,966</u>	<u>\$ 11,675,000</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	345,307	1,670,226	11,401,966	11,401,966	11,675,000
Total Expenditures and Transfers-Out	<u>\$ 345,307</u>	<u>\$ 1,670,226</u>	<u>\$ 11,401,966</u>	<u>\$ 11,401,966</u>	<u>\$ 11,675,000</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 6,894	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>6,894</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	344,197	1,645,537	1,608,851	1,608,851	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	1,110	9,755	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	1,976	0	0	0
Total Maintenance and Operations	<u>345,307</u>	<u>1,657,268</u>	<u>1,608,851</u>	<u>1,608,851</u>	<u>0</u>
Capital Outlay	0	6,064	9,793,115	9,793,115	11,675,000
Transfers-Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Expenditures/Transfers	<u>345,307</u>	<u>1,670,226</u>	<u>11,401,966</u>	<u>11,401,966</u>	<u>11,675,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 345,307</u>	<u>\$ 1,670,226</u>	<u>\$ 11,401,966</u>	<u>\$ 11,401,966</u>	<u>\$ 11,675,000</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>